DOCUMENT RESUME

ED 077 395 HE 004 201

AUTHOR Deaton, Francesca A., Comp.
TITLE A Bibliography of Higher Education Facilities Publications.
INSTITUTION Higher Education Facilities Services, Inc., Raleigh, N.C.
SPONS AGENCY National Center for Educational Statistics (DHEW/OE), Washington, D.C.
PUB DATE 31 Jan 73
CONTRACT OEC-0-70-4749
NOTE 54p.

EDRS PRICE MF-$0.65 HC-$3.29
DESCRIPTORS *Bibliographies; *Educational Facilities; Facility Guidelines; *Facility Utilization Research; *Higher Education; *Planning (Facilities)

ABSTRACT

This document presents a bibliography of papers, articles and books dealing with the various facets of higher education physical facilities planning and utilization. The documents are organized by publisher, such as state commissioners or other agencies. (HS)

ED 077395

HIGHER EDUCATION COMPREHENSIVE PLANNING PROGRAM

A BIBLIOGRAPHY

of

HIGHER EDUCATION FACILITIES PUBLICATIONS

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This project was supported in part by the National Center for Educational Statistics through its contract (OEC-0-70-4749) with Higher Education Facilities Services, Incorporated, which is an agency of the Association of Executive Directors of Higher Education Facilities Commissions.

Foreword

The need for a clearinghouse for Higher Education Comprehensive Planning documents and reports has been recognized for several years. In 1971 the Executive Council of the National Association of Executive Directors of Higher Education Facilities Commissions appointed a committee to study the feasibility of organizing a clearinghouse. As a consequence of the committee's work and subsequent actions the Association directed Higher Education Facilities Services to include a clearinghouse project among its activities. Initial staffing began in September, 1972.

The purpose and goals of the Clearinghouse as stated in the Committee report include:

> "Provide current annotated bibliography of all pertinent planning projects from throughout the nation that would be of assistance to State Commissions and NCES;
>
> "Provide repository for documents and reports on higher education facilities planning;
>
> "Disseminate important facilities planning information to the states;
>
> "Maintain liaison with planning officials in each of the states;
>
> "Provide assistance to states entering new areas of planning where experience elsewhere may prove beneficial;
>
> "Encourage interstate cooperation in facilities planning;
>
> "Promote better performance in any state experiencing problems related to the Comprehensive Planning Program;
>
> "Assist the states and federal government in ensuring the timely submission of federal reports;
>
> "Make suggestions as to the continuing improvement of the Comprehensive Planning Program to the Division of Academic Facilities and the Association of Executive Directors;
>
> "Present periodic reports of progress of Clearinghouse activities;

"Cease existence at such time as these activities are no longer required or can be more effectively accomplished elsewhere."

This Bibliography represents partial fulfilment of the tasking outlined above. Suggestions regarding publications and operations of the Clearinghouse will be welcomed.

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Introduction

This Bibliography of Higher Education Facilities Publications is the first publication issued by the HEFS Clearinghouse. It has been compiled from titles listed in the original collection of the North Carolina State Commission and publications acquired since updating procedures were initiated. In September 1972, letters and preliminary bibliographies were forwarded to individual state project officers for their review. With the tremendous responsiveness and cooperation of these persons, the number of State Commission volumes has increased from the original 306 to 445. Even more importantly, the number of states represented has jumped from 46 to 48.

While the largest part of the library is authored by State Commissions, of no little importance are those analyses, reports, and studies published by federal and national agencies. Listed in this Bibliography are publications from the Office of Education, the National Center for Educational Statistics (NCES), NCHEMS at WICHE, Ford Grant Research in Administration, the Educational Resources Information Center (ERIC) and other sources included here under "Miscellaneous." Publications from all of these other agencies number 94.

The Clearinghouse does not pretend to have all of the publications on all of the facets of physical facilities planning and utilization on its shelves. The intention in this first publication is humble and realistic: to provide a listing of what is "in the house" for the use of members of the Association. Some of the publications listed, printed in the infant days of planning, may seem to dim to minimal importance under the lights of today's sophisticated stage of operations. A kind of historic reverence should be admitted these earlier reports: they are the fore-runners in developing a working vocabulary that is even now evolving into a distinct language. We are striving for a current and continually updated library, but also for an historically integrated one.

The vastness in scope of the subject of facilities planning and utilization can be seen in quickly scanning the varied title entries that follow. Forthcoming publications will attempt to delineate this scope. A listing of basic descriptors and content identifiers used in cataloguing, an index classification of the Clearinghouse collection according to subject, and an annotated bibliography are projected efforts for making the publications on the shelves more accessible to those who will want to use them.

In cataloguing each publication, the Clearinghouse employs a method based on a hyphenated number system: the prefix numbers representing the source of the publication and the suffix numbers indicating the order in which the publication came into the library. The prefix numbers for publications

issued by State Commission and other State agencies are the NCES State numbers. Thus, the first publication on file for the State of Alabama is "10-01." All Arkansas publications would begin with "13" and those from New York with the number "42." For sources other than State Commissions, the prefix numbers were selected more arbitrarily. Since the State numbers begin with "10," numbers preceding "10" were assigned to these other sources. Therefore, the prefix numbers for publications issued by the Division of Academic Facilities, Office of Education, begin with "01." In the following Bibliography, the number of the publication precedes each title entry. References to a publication should identify it by number and title.

The Clearinghouse has only one copy of each publication. Those who desire copies are directed to the source of the publication for information on obtaining them. The Clearinghouse will extract information by the "copier process," but it lacks the capability for massive reproduction.

Alabama

10-01 Sources of Entering Freshmen Students, Programs Offered (Summer and Fall 1967) and Earned Degrees from Alabama Institutions of Higher Education -- Public and Private (July 1, 1966-June 30, 1967). Comprehensive Planning Study: Publication No. III, June 1968. 195 pp.

10-02 Estimates of Future College - Age Population in Alabama Counties. Comprehensive Planning Study: Publication No. IV, June 1968. 155 pp.

10-03 Four-year Summary for the State of Alabama. June 1968. 24 pp.

10-04 Select Data on Students in Alabama Institutions of Higher Learning: 1967-68. Comprehensive Planning Study: Publication No. I, June 1969. 94 pp.

10-05 Building Characteristics Inventory for Higher Education: Non-Residential Facilities in Alabama Institutions of Higher Education, Public and Private. Comprehensive Planning Study: Publication No. II, June 1969. 49+pp.

10-06 State Plan for Higher Education Facilities Comprehensive Planning Grant: 1969-70. June 1969. 7 pp.

10-07 Higher Education Facilities Inventory and Utilization Study. Comprehensive Planning Study: Publication No. III, January 1970. 71 pp.

10-08 Select Data on Students in Alabama Institutions of Higher Learning: 1968-69. Comprehensive Planning Study: Publication No. IV, June 1970. 68 pp.

10-09 Utilization Study: 1970-71. Comprehensive Planning Study: Publication No. VII, April 1971. 12 pp.

10-10 Sources of Entering Freshmen in Alabama Institutions of Higher Education 1970. Comprehensive Planning Study: Publication No. VII, June 1971. 33 pp.

10-11 Growth Trends of Entering Freshmen in Alabama Public Junior Colleges, Academic Years 1966-67 through 1969-70. Comprehensive Planning Study: Publication No. VIII, August 1971. 98 pp.

10-12 Sources of Transfer Students in Alabama Institutions of Higher Education: 1970. Comprehensive Planning Study: Publication No. VIII, October 1971. 22 pp.

10-13 Physical Facilities Inventory: 1971. Comprehensive Planning Study: Publication No. IX, November 1971. 42 pp.

Alabama (Continued)

10-14 Educational Opportunities: Alabama State Junior Colleges -- A Directory of Educational Programs: 1971-1972. August 1971. 28 pp.

10-15 Utilization Study: 1971-72. Comprehensive Planning Study: Publication No. XI, May 1972. 11 pp.

10-16 Sources of Entering Freshmen in Alabama Institutions of Higher Education: 1972. Comprehensive Planning Study: Publication No. VII. June 1972. 37 pp.

Arizona

12-01 Physical Facilities of Arizona Community Colleges. September 1969. 49+pp.

Arkansas

13-01 A Study of Physical Facilities at Arkansas Colleges and Universities: Existing Facilities 1967; Projected Facility Needs 1975 and 1980. Report No. 1, August 1968. 95 pp.

13-02 A Study of Physical Facilities at Arkansas Colleges and Universities: Existing Facilities 1968; Projected Facility Needs 1975 and 1980. Report No. 2, July 1969. 53 pp.

13-03 A Study of Physical Facilities at Arkansas Colleges and Universities: Existing Facilities 1969. Report No. 3, June 1970. 46 pp.

California

14-01 Space and Utilization Standards: California Public Higher Education. September 1966. 78 pp.

14-02 Financing California's Public Junior Colleges. June 1967. 118 pp.

14-03 California Higher Education Facilities Planning Guide. February 1970.

14-04 Inventory and Utilization Study for Public Higher Education: Fall 1969. January 1971.

California (Continued)

14-05 Higher Education Measurement and Evaluation Kit. Field Edition. 1972.

14-06 An Approach to Planning and Management Systems Implementation. January 1971. 20 pp.

Colorado

15-01 An Evaluation of the Administration of Title I of the Higher Education Facilities Act of 1963. July 1968. 17 pp.

15-02 Physical Facilities: Colorado Colleges and Universities, Spring 1968. January 1969. 48 pp.

15-03 Physical Facilities: Colorado Colleges and Universities, Spring 1968. Supplementary Analyses. November 1969. 38 pp.

15-04 Facilities Inventory: Colorado Colleges and Universities, Spring 1969 Update. April 1970. 32 pp.

15-05 Selected Data on Physical Facilities and Space Utilization: Colorado Colleges and Universities, Fall 1969. 19 pp.

15-06 Directions for the Colorado School of Mines. January 1968. 34 pp.

15-07 Instructional Programs of Colleges and Universities in Colorado. Fall 1968. 80 pp.

15-08 Statistical Synopsis: Higher Education in Colorado. March 1969. 36 pp.

15-09 The Volume of Instructional Activity: Colleges and Universities in Colorado -- 1968-69 Academic Year and 1969 Summer Session. December 1969. 15 pp.

15-10 Planning for the 1970's: Higher Education in Colorado. Preliminary Report, December 1969. 93+pp.

15-11 Higher Education in the Metropolitan Denver Area. January 1970. 45 pp.

15-12 Patterns of Progress: Higher Education Enrollments in Colorado, 1960-1980. January 1970. 36 pp.

15-13 Education in Engineering and Engineering Technology in Colorado. August 1970. 39 pp.

15-14 An Analysis of Course Requirements and Offerings: Colorado's Public Colleges and Universities, Fall 1968 -- Summer 1969. October 1970. 41 pp.

15-15 Earned Degrees Conferred by Public and Private Colleges and Universities in Colorado: 1960-1970. February 1971. 48 pp.

15-16 Financial Reporting System for Intercollegiate Athletics Programs. June 14, 1971. 17 pp.

15-17 Laws. August 1971. 148 pp.

15-18 Planning for the '70's: Higher Education in Colorado. Revised Report. October 1971. 57 pp.

15-19 Statistical Synopsis: Higher Education in Colorado. September 1972. 33 pp.

15-20 Project TRAIL at Fort Lewis College, Durango, Colorado. June 30, 1972. 429 pp.

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15-23 Laws. September 1972. 175 pp.

15-24 Budget Recommendations: 1973-74. January 1973.

Connecticut

16-01 Higher Education in Connecticut: A Report of a Survey -- Working Papers. Vol. I, December 1964. 378+pp.

16-02 Higher Education Center: The Potential for Sharing Facilities Among Institutions of Higher Education in Connecticut. June 1968. 57 pp.

16-03 Design for Education: A Four Year Report. March 1969. 29 pp.

16-04 State Relationships with Independent Institutions of Higher Education and Assistance to Students Attending Independent Institutions of Higher Education: A Background Paper. February 1972. 53 pp.

Connecticut (Continued)

16-05 Comprehensive Facilities Inventory Report IV: Fall 1971. July 1971. 83 pp.

16-06 State Plan for Part A, Title VII of the Higher Education Act of 1965. October 12, 1972. 24 pp.

Delaware

17-01 Post High School Plans and Factors Associated with College Selection for Delaware High School Seniors: 1966. October 1966. 146 pp.

17-02 Demographic Factors Associated with Higher Education in Delaware and Enrollment Projections from 1966 to 1975. October 1966. 65 pp.

17-03 Annual Report for Fiscal Year 1968. December 1968. 20 pp.

17-04 Alliance for Greatness: A Comprehensive Study. February 1969. 124 pp.

17-05 Annual Report for Fiscal Year ended June 30, 1969. October 1969. 22 pp.

17-06 Delaware Higher Education in the Seventies: The Outlook for Enrollment and Facilities. June 1970. 46 pp.

17-07 Annual Report for Fiscal Year ended June 30, 1971. September 1971. 22 pp.

17-08 Delaware Higher Education in the Seventies: The Outlook for Enrollment and Facilities, 1971 Update. June 1971. 62 pp.

17-09 Delaware Higher Education Survey 1972: Present and Future. July 1972. 66 pp.

17-10 Annual Report for Fiscal Year ended June 30, 1972. October 1972. 18 pp.

District of Columbia

18-01 Comprehensive Planning Survey for District of Columbia Institutions of Higher Education: 1967-1968. September 1968. 295 pp.

18-02 Higher Education in the District of Columbia. April 1969. 38 pp.

18-03 An Inventory of Physical Facilities and Management of Space Utilization at Institutions of Higher Education in the District of Columbia: Fall 1969. 96 pp.

18-04 D. C. College and University Facility Inventory: Fall 1968. Vol. I. December 1969. 177 pp.

18-05 Resource Needs of Private Institutions of Higher Education in the District of Columbia: Projected 1971 to 1985. 123 pp.

Florida

19-01 Fourth Annual Report of State Commission Activities: 1967-1968. 20 pp.

19-02 The Florida Higher Education Facilities Study: Needs for Undergraduate Academic Space. June 1966. 127 pp.

19-03 Florida Higher Education Facilities Study: 1968. February 1969. 201 pp.

19-04 Present Status and Future Direction of Florida Independent Higher Education. June 1969. 166 pp.

19-05 Institutional Research: A Data Gathering Approach to Support Administrative Decisions: Proceedings of the Third State-wide Invitational Conference on Institutional Research, St. Petersburg, June 25-26, 1970. June 1970. 89 pp.

19-06 Inventory of Physical Facilities in Florida Institutions of Higher Education: Fall 1969. August 1970. 83 pp.

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19-09 Inventory Guidelines for Fall 1972. July 1972. 76 pp.

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Florida (Continued)

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Georgia

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20-03 Proposed 1968 Inventory Updating System. Technical Memorandum No. 3, September 1968. 29 pp.

20-04 A Description of the Amounts, Types, and Utilization of Existing Facilities on Georgia College Campuses. Report No. 1, Facilities Inventory and Enrollment Study: Fall 1968, September 1970. 193 pp.

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20-06 A Description of the Amounts, Types and Utilization of Existing Facilities on Georgia College Campuses and an Estimate of Facilities Needs to 1980. Report No. 1, Facilities Inventory and Enrollment Study: Fall 1969, March 1971. 428 pp.

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20-09 Interim Projections of Enrollment in Georgia Higher Education Institutions 1971-1980. Report No. 2, Facilities Inventory and Enrollment Study: Fall 1970, December 1971. 12 pp.

Georgia (Continued)

20-10 Source of Funds Analysis and Projection for Public Higher Education Institutions in Georgia. Report No. 3, Facilities Inventory and Enrollment Study: Fall 1970, December 1971. 84 pp.

Idaho

22-01 Existing Building Quality Survey. September 1970. 38+pp.

Illinois

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